



ANNUAL REPORT - 2016

TAMIL NADU INFORMATION COMMISSION
No.2, Theagaraya Salai, Teynampet. Chennai- 600 018.
Phone No. 24347590

TAMIL NADU INFORMATION COMMISSION

ANNUAL REPORT – 2016

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CHAPTER – 1

INTRODUCTION

The Right to Information has been held by the Hon'ble Supreme Court of India as inherent in Article 19 of our Constitution, thereby, elevating it to a fundamental right of the citizens. Notwithstanding the Constitutional provisions and Supreme Court Judgments, the real movement on Right to Information in India, spearheaded by a small grass roots organization called the Mazdoor Kisan Shakthi Sangathan in rural Rajasthan in May, 1990 was the first major people's movement against misappropriation in public expenditure and for gaining access to official information as a right. The Rajasthan experience had echoed in other States also. A National Campaign for People's Right to Information was formed in August, 1996 and it played a significant role for introduction of legislation on Right to Information.

The Parliament enacted the Right to Information Act, 2005 (Central Act 22 of 2005) and it came into force on the 12th October, 2005. The main objective of the Right to Information Act, 2005 is to ensure transparency and accountability in the working of every Public Authority in the country and to eliminate the scourge of corruption. The Act mandates a legal institutional frame work for setting out a practical regime of right to information for every citizen to access information held by or under the control of Public Authorities. The Right to Information Act, 2005 seeks to establish that "transparency is the norm and secrecy is an exception" in the working of every public authority.

CHAPTER – 2

Right to Information and Obligations of Public Authorities

The Right to Information Act, 2005 is one of the most empowering and progressive legislations in the independent India. The true spirit of

democracy lies in transparency and accountability in the governance by implementing the Act in letter and spirit. The Public Authorities are required to adopt open and transparent procedures and methods of delivery of services.

The pivot of the RTI Act remains in Section 4 which requires that all the Public Authorities undertake certain measures which facilitate citizens to get most of the information without having to file separate application. Section 4(2) of the Act explicitly states that it shall be a constant endeavour of every Public Authority to take steps in accordance with the requirements of clause (b) of sub-section (1) to provide as much information suo motu to the public at regular intervals through various means of Communications, including internet, so that the public have minimum resort to the use of the Act to obtain information.

As mandated in Section 25(1) of the RTI Act, 2005, the Tamil Nadu Information Commission is submitting the annual Report for the year 2016 based on the inputs received from the State Government Departments and the public undertakings in accordance with the responsibility laid on them under Sections 25(2) and 25(3) of the Act.

CHAPTER – 3

3.1. Constitution and composition of the Tamil Nadu Information Commission

As per sub-section (1) of Section 15 of the Right to Information Act, 2005 every State Government shall, by notification in the Official Gazette, constitute a body to be known as State Information Commission to exercise the powers conferred on, and to perform the functions assigned to under this Act. The Government of Tamil Nadu vide notification issued in G.O.Ms.No.988, Public (Estt & Legislation) Department dated 07.10.2005 constituted the Tamil Nadu information Commission

consisting of one State Chief Information Commissioner and two State Information Commissioners initially and the strength of the State Information Commissioners were subsequently raised from two to six vide Government order in G.O.Ms.No.72, Personnel and Administrative Reforms (AR-III) Department dated 10.04.2008.

The State Chief Information Commissioner / State Information Commissioners in position during the reporting year were as follows :

1.	Thiru. K. Ramanujam, I.P.S. (Retd.) State Chief Information Commissioner	From 09.08.2015
2.	Thiru. Christopher Nelson, I.P.S., (Retd.) State Information Commissioner	From 05.09.2012 to 16.03.2016
3.	Thiru. P.Thamilselvan, M.A., B.L., State Information Commissioner	From 05.09.2012
4.	Tmt. B. Neelambikai, M.A., B.L., State Information Commissioner	From 05.09.2012
5.	Thiru. R. Dakshinamurthy, B.Sc., B.L., State Information Commissioner	From 09.08.2015
6.	Thiru. G. Murugan, B.Sc., B.L., State Information Commissioner	From 09.08.2015

The following were in position as State Chief Information Commissioner and State Information Commissioners prior to the period under this report :

1.	Thiru.S. Ramakrishnan, I.A.S., (Retd.) State Chief Information Commissioner	From 28.01.2006 to 30.08.2010
2.	Thiru. K.S. Sripathi, I.A.S. (Retd.) State chief Information Commissioner	From 01.09.2010 to 27.04.2015
3.	Thiru. G. Ramakrishnan, I.A.S., (Retd.) State Information Commissioner	From 28.01.2006 to 09.10.2010

4.	Thiru. R. Rathinasamy, I.A.S., (Retd.) State Information Commissioner	From 28.01.2006 to 11.05.2009
5.	Thiru T.R. Ramasamy, I.A.S., (Retd.) State Information Commissioner	From 07.05.2008 to 30.10.2010
6.	Dr. (Thiru) R. Perumalsamy, State Information Commissioner	From 07.05.2008 to 03.06.2012
7.	Dr. (Tmt) Sarada Nambi Arooran, State Information Commissioner	From 07.05.2008 to 23.07.2011
8.	Thiru T. Srinivasan, M.Sc., State Information Commissioner	From 07.05.2008 to 06.05.2013
9.	Dr. (Tmt.) V. Saroja, M.D., D.G.O., State Information Commissioner	From 05.09.2012 to 11.06.2013
10.	Thiru.S.F.Akbar, B.Sc.,B.L., State Information Commissioner	From 05.09.2012 to 04.11.2015

3.2. Powers and Functions of the State Information Commission

The State Information Commission derives its powers and functions from the provisions in Chapter V of the Right to Information Act, 2005. The Commission has the original jurisdiction to receive and inquire into a complaint made by any person in respect of the matters provided in Section 18 and second appellate jurisdiction under Section 19(3) of the RTI Act, to receive appeals against the decision of the First Appellate Authorities.

While inquiring into the complaints under Section 18, the Commission has been vested with the same powers as are vested in a Civil Court, while trying a suit under the Code of Civil Procedure, 1908 in respect of the following matters, namely:-

- (a) Summoning and enforcing the attendance of persons and compel them to give oral or written evidence on oath and to produce the documents or things;

- (b) requiring the discovery and inspection of documents;
- (c) receiving evidence on affidavit;
- (d) requisitioning any public records or copies thereof from any court or office;
- (e) issuing summons for examination of witness or documents; and
- (f) any other matter which may be prescribed

A second appeal against the decision of the Appellate Authority shall lie to the State Information Commission within ninety days from the date on which the decision should have been made or was actually received. The Commission may admit the appeal after the expiry of the period of ninety days if it is satisfied that the appellant was prevented by sufficient causes from filing the appeal in time. Section 19(7) mandates that decision of the State Information Commission shall be binding. Further, the State Information Commission, while deciding appeals can require a public authority to take any such steps as may be necessary to secure compliance with the provisions of the Act. It can also require the public authority to compensate the complainant for any loss or other detriment suffered. Section 19 further mandates the State Information Commission to impose any of the penalties provided under the Act.

Section 20 of the Act empowers the State Information Commission to impose penalty, at the time deciding any complaint or appeal at the rate of two hundred and fifty rupees per day of delay subject to the maximum of twenty five thousand rupees. In addition, the Commission can also recommend disciplinary action against erring Public Information Officers, under the service rules applicable to him.

Section 15(4) provides that general superintendence, direction and management of the affairs of the State Information Commission shall vest in the State Chief Information Commissioner who shall be assisted by the State Information Commissioners and may exercise all such powers and do all such acts and things which may be exercised or done by the State

Information Commission autonomously, without being subjected to directions by any other authority under this Act.

Under Section 19(8)(a) of the Act, the Commission while deciding appeals can require a public authority to take any such steps as may be necessary to secure compliance with the provisions of the Act.

Under Section 19(8)(b) of the RTI Act, the Commission is empowered to require the public authority to compensate the complainant for any loss or other detriment suffered.

CHAPTER – 4

4.1. Office of the Tamil Nadu Information Commission

The Tamil Nadu Information Commission is functioning in a rented building owned by the Tamil Nadu Slum Clearance Board at No.2, Theagaraya Road, Teynampet, Chennai – 600 018 w.e.f. 10.02.2011. The Commission is paying a monthly Rent of Rs.9,87,803/- to the Tamil Nadu Slum Clearance Board.

4.2. Sanction of Staff to the Tamil Nadu Information Commission

Section 16(6) of the RTI Act, 2005 enjoins upon the State Government to provide the State Chief Information Commissioner and the State Information Commissioners with such Officers and employees as may be necessary for the efficient performance of their functions under this Act, and the salaries and allowances payable to and the terms and conditions of service of the officers and other employees appointed for the purpose of this Act shall be such as may be prescribed.

The staff sanctioned to the Tamil Nadu Information Commission by the Government of Tamil Nadu are as follows:

Sl. No.	Designation of the Posts	No. of Posts sanctioned
1.	Secretary	1
2.	Registrar	1
3.	Legal Officer	1
4.	Financial Adviser & Chief Accounts Officer	1
5.	Under Secretary (Admin)	1
6.	Assistant Registrar	3
7.	Principal Private Secretary	1
8.	Section Officer	11
9.	Private Secretary	8
10.	Assistant Section Officer	7
11.	Assistant	4
12.	Personal Assistant	9
13.	Personal Clerk	10
14.	Typist	6
15.	Record Clerk	2
16.	Driver	8
17.	Duffadar	3
18.	Office Assistant	21
19.	Computer Administrator	1

4.3. Powers and Duties of Officers in the Commission

1. Secretary

Administration:

1. Secretary to the Commission will function as "head of office" of the Commission and will generally be responsible for attending to all administrative matters concerning the Commission.

2. All correspondence including correspondence with the State Government and other Public Authorities will be dealt with by the Secretary.
3. Secretary to Commission will allocate and review the work of the Staff of the Commission periodically.
4. Secretary will co-ordinate the works relating to the implementation of the Act.
5. Secretary will collect the information and data for the preparation of Annual Report of the Commission.
6. Secretary will sanction leave, charge allowance, annual increments, reimbursement of medical expenses etc. to C & D employees.
7. Secretary will supervise the receipt and distribution of tappals.

Financial:

1. Secretary has been authorized to sanction expenditure relating to maintenance of vehicles, contingent expenses, purchase of stationery and furniture etc., not exceeding Rs.15000/- at a time.
2. Secretary shall be responsible for timely payment of charges for telephones, housekeeping, fuel, newspapers, magazines etc.,
3. Secretary shall call for quotations and tenders for any work and equipment for and on behalf of the Commission and award the contracts/works with the approval of the Commission.

2. Registrar

1. The Registrar shall be the Chief Executive of the Commission on the judicial side. Any communication addressed to him will be deemed to be addressed to the Commission and the Commission will be represented by him in all judicial matters.
2. The Registrar shall discharge his functions under the control and superintendence of the State Chief Information Commissioner.

3. All records of the Commission shall be in the custody of the Registrar.
4. The Official Seal of the Commission shall be kept in the custody of the Registrar.
5. Subject to any general or special directions of the Chief Information Commissioner, the Official Seal of the Commission shall be affixed to any order, summons or other process under the authority of the Registrar.
6. The Official Seal of the Commission shall not be affixed to any certified copy issued by the Commission served under the authority of the Registrar.
7. The office of the Registrar shall receive all applications, appeals, counter statements, replies and other documents.
8. The Registrar shall decide all questions arising out of the scrutiny of the appeals and complaints before they are registered.
9. The Registrar may require any application, appeal, counter statement, replies presented to the Commission to be amended in accordance with the office order and direct any formal amendment of such records.
10. (a) With the approval of the Chief Information Commissioner, the Registrar shall fix the date of hearing of appeal, complaint or other proceedings and may prepare and notify in advance a cause list in respect of the cases listed for hearing.
 - (b) The Registrar will decide questions relating to extension of time in respect of filing of counter statement, reply, rejoinder etc.
 - (c) Summons to the parties or to the witnesses for appearance or for production of documents or records or things shall be issued by the Registrar under the

authority of the Commission and it shall be in such form as may be prescribed by the Commission.

11. The Registrar may, on payment of a fee prescribed for the purpose, grant leave to a party to the proceedings to inspect the record of the Commission under supervision and in presence of an officer of the Commission.
12. Copies of documents authenticated or certified shall be provided to the parties to the proceedings only under the authority of the Registrar.
13. The Registrar shall communicate the decisions, orders or directions of the Commission to the concerned person/persons, and all such communications signed or authenticated by the Registrar or under his authority shall be deemed to be the communication from the Commission.
14. The Registrar shall be responsible for ensuring compliance of the orders, directions or decisions passed by the Commission and to take all necessary steps in this regard.
15. The Registrar shall ensure that decency, decorum and order is maintained during hearing of an appeal, complaint or any other proceedings and shall take all necessary steps in this regard.
16. The Registrar shall exercise all such powers and discharge all such functions as are assigned to him by these Regulations or by the Chief Information Commissioner from time to time.
17. The Registrar shall assist all Information Commissioners in the discharge of their functions.
18. The Registrar may with the approval of the Chief Information Commissioner delegate to a Joint Registrar, Deputy Registrar or Assistant Registrar any function required to be performed under this office order.

3. Under Secretary (Admn.):

1. Controlling the administration work field.
2. Relating to preparation of Office Orders / Office Proceedings for telephone bills, Newspaper bills of SCIC, other SICs, Electrical & Video Conferencing, Rent of Building, E.B., Texco / Daily wages Staff bills, Stationery, Hospitality, Motor vehicles maintenance/petrol bills.
3. Allotment of work to staff
4. Fixation of pay and issue of periodical increment certificate
5. Work given by the SCIC & SICs.
6. Attending entire administrative matters concerning the Commission.
7. Tour programmes of SICs.
8. Air Travel and release of EQ for SICs/Personal Secretaries.
9. Maintenance of Office/cleanliness/surroundings.

4. Chief Accounts Officer:

1. Preparation of pay bills and other claims (T.A., Medical etc.) for Self Drawing Officers and presentation of pay bills of SDOs through internet.
2. Maintenance of TNTC-70 Register.
3. Upkeep of copies of Self Drawing Officers claims in addition to copies maintained by Private Secretaries.
4. Preparation of bills other than pay bills of staff i.e. contingent bills including wages, rent, telephone, electricity, fuel, contract payments, purchase, maintenance etc.
5. Maintenance of budget control register and monitoring expenditure for non-salary items.
6. Preparation of income tax returns for Self Drawing Officers in respect of their salaries.
7. Filing of quarterly returns electronically in form 26Q in respect of contract and contingent expenditure like rent, works etc.

8. Monthly reconciliation of departmental accounts with PAO accounts and also with A.G.'s Office accounts. Preparation and upkeep of computer print outs of monthly and annual expenditure statement.
9. Maintenance, updating and safe keeping of pay bills software in respect of self drawing officers.
10. Preparation of pay bills and other claims (TA Medical etc.) for staff of the Commission and presentation of these bills to PAO.
11. Upkeep of all OC. Bills.
12. Preparation of Budget Estimate/RE/FMA etc.
13. Monitoring Income Tax Recovery and TDS salaries in respect of staff of the Commission.
14. Filing of quarterly returns electronically in form 24Q in respect of salaries/TDS recovered from the staff of the Commission.
15. Disbursement/remittances and daily closing of cash/cheque records like UDP., Bank cash book, Main Cash Book, etc., and maintenance of acquittances.
16. Monthly reconciliation of bank accounts i.e. preparation of Bank Reconciliation statement.
17. Maintenance of updating and safe keeping of pay bills software in respect of Non Self Drawing Officers.
18. Audit reports and any other miscellaneous work relating to accounts and audit.

5. Assistant Registrar - I :

1. Should act as the Public Information Officer of the Tamil Nadu Information Commission.
2. Preparation of Cause Lists of the State Chief Information Commissioner and all State Information Commissioners and to monitor hosting of cause lists in the website.
3. Signing of the fair copies of Judgments/orders approved by the State Chief Information Commissioner.

6. Assistant Registrar - II :

1. Segregation of tappals as Second Appeals/Complaint Petitions / Miscellaneous Petitions / Administrative correspondences / correspondences pertaining to court cases and marking the tappals to the section concerned after assigning numbers. With regard to Miscellaneous Petitions, the Assistant Registrar has to endorse on it as "link with Second Appeal/Complaint Petition No....."
2. Signing of the fair copies of Judgements/orders approved by State Information Commissioners in respect of 'A' , 'C' and 'F' Sections.

7. Assistant Registrar - III :

1. Signing of the fair copies of Judgements/Orders approved by the State Information Commissioners in respect of "B", "D" and "E" Sections.
2. Submitting the Press Cuttings relating to the Right to Information Act matters.
3. Preparation of draft note related to Right to Information Act issues if required by the Commission.

8. Legal Officer:

1. Legal advice on the items referred to by the S.C.I.C. / S.I.Cs.
2. All court matters and
3. Preparation of Annual Report.

4.4. Budget Allocation

Detailed Head	Sub-Detailed Head	Description	Revised Budget Estimates 2016 – 2017	FMA 2017 + FSE 2017	Expenditure incurred
(1)	(2)	(3)	(4)	(5)	(6)
(Rupees in Thousands)					
01	00	Salaries			
01	01	Pay	28418	21536	18800
	02	Medical Allowance	57	57	52
	03	Medical Charges	193	193	171
	04	Other Allowances	477	317	215
	06	House Rent allowance	3221	3221	2611
	07	Leave Travel Concession	258	135	113
	08	City Compensatory Allowance	400	388	400
02	00	Wages	1118	840	840
03	00	Dearness Allowance			
	01	Dearness Allowance	35782	28428	26035
04	00	Travel Expenses			
	01	Tour Travelling Allowances	500	300	252
05	00	Office Expenses			
	01	Telephone Charges	1254	800	759
	02	Other Contingencies	625	825	856
	03	Electricity Charges	1400	1200	1001
	04	Service Postage & Postal Expenditure	800	790	590
	05	Furniture	1	1	
06	00	Rent, Rate & Taxes			
	01	Rent (FMA)	5856	18368	22192
	01	Rent (FSE)		3,828	
08	00	Advertisement & Publicity			
	01	Advertisement Charges	1	1	60
13	00	Hospitality Entertainment Expenditure /	135	135	148

Detail d Head	Sub- Detail d Head	Description	Revised Budget Estimates 2016 – 2017	FMA 2017 + FSE 2017	Expenditure incurred
(1)	(2)	(3)	(4)	(5)	(6)
			(Rupees in Thousands)		
17	00	Minor Works	1	1	
18	00	Maintenance			
	01	Periodical Maintenance	50	50	31
19	00	Machinery & Equipments			
	01	Purchase	31	30	29
	03	Maintenance	175	181	188
21	00	Motor Vehicles			
	01	Purchase	1	1	
	02	Functional Vehicles	180	80	24
33	00	Payments for Professionals & Special Services			
	01	Pleaders Fee	400	300	271
	04	Contract Payment	3281	3281	3242
45	00	Petrol, Oil & Lubricants	1200	500	404
49	00	Festival Advances			
	01	Festival Advances - Debit	300	300	235
	02	Festival Advances - Credit	300	300	260
68	00	Cost of Books / Note Books / States etc.,	60	60	22
71	00	Printing Charges	150	150	141
72	00	Training	1	1	
76	00	Computer & Accessories			
	01	Purchase	1	1	
	02	Maintenance	225	225	214
	03	Stationery	300	583	579
Total			86558	86817	80223

4.5. Project Under Tamil Nadu Innovation Initiatives (TANII)

The Government of Tamil Nadu vide G.O.(D).No.174, Personnel and Administrative Reforms (AR-III) Department dated 18.10.2016 have sanctioned a sum of Rs.29,34,000/- towards the cost of Hardware items and Software development as follows for the introduction of online filing of Second Appeals and Office Automation Process in the Tamil Nadu Information Commission:-

- Cost of Servers and Computer - Rs.25,44,934/-
Accessories
- Cost of Manpower for software - Rs. 3,89,284/-
development by National
Informatics Centre Services
Incorporated

CHAPTER – 5

5.1. Rules Notified under the RTI Act, 2005

As per Section 27(1) of the RTI Act, 2005, the appropriate Government may, by notification in the Official Gazette, make rules to carry out the provisions of this Act. Similarly as per Section 28(1) of the RTI Act, 2005, the competent authority may, by notification in the Official Gazette, make rules to carry out the provisions of this Act.

5.2. Fees to be paid under the Tamil Nadu Right to Information (Fees) Rules, 2005

The Government of Tamil Nadu vide G.O.Ms.No.989 Public (Estt I & Legislation) Department, dated 07.10.2005 has notified the Tamil Nadu Right to Information (Fees) Rules, 2005. Subsequently certain amendments were issued to the said rules vide G.O.Ms.No.1012 Public (Estt I & Legislation) Department, dated 20.09.2006, G.O.Ms.No.72 Personnel and Administrative Reforms (AR III) Department, dated

20.03.2007 and G.O.Ms.No.12 Personnel and Administrative Reforms (AR- III) Department dated 09.02.2011. The fees to be paid under the Tamil Nadu Right to Information (Fees) Rules, 2005 are as follows:

Rule	Item	Fees to be paid	Mode of payment
3 (a)	Fees to be paid along with application	Rs.10/-	Cash, or Postal Money order, or Court fee stamp, or Demand Draft, or Banker's Cheque
For information provided under Section 7(1) of RTI Act			Cash, or Demand Draft, or Banker's Cheque
3(b)(i)	Supply of copies of documents	Rs.2/- per page of A4 or A3 size paper	
3(b)(ii)		Actual charge or cost price of a copy of larger size paper	
3(b) (iii)	Supply of samples or models	Actual cost or price	
3(b) (iv)	Inspection of records	No fee for first one hour. Rs.5/- per hour (or fraction thereof) thereafter	
For information provided under Section 7(5) of RTI Act			
3(c)(i)	Supply of Diskette or Floppy	Rs.50/- per diskette or floppy	
3(c)(ii)	For priced publications	Price fixed for publication, or Rs.2/- per page of photocopy for extracts	

5.3. Fees to be paid under the Madras High Court Information (Regulation of Fee and Cost) Rules, 2007

Rule	Item	Fees to be paid	Mode of payment
3	Fees to be paid along with application	Rs.10/-	Cash, or Court fee stamp, or Treasury Chalan, or Demand Draft, or Postal Order in favour of PIO, High Court, Madras/Madurai
For information under Section 7(1) and 7(5) of RTI Act			
4 (a) Proviso	For copies of order / decree / judgment / documents on judicial side under the control of the High Court or Subordinate Courts	To be obtained as per procedure for getting certified copies under Appellate Side / Original Side Rules or Civil / Criminal Rules of Practice. Will not be issued under RTI Act.	
4 (a)	Copies of records except order / decree / judgment / documents on the judicial side	Rs.100/- If actual cost is more, it would be intimated	Cash, or Court Fee stamp, or Treasury Chalan, or Demand Draft, or Postal Order in favour of PIO High Court, Madras/Madurai.
4 (b)	Information in the form of diskette or floppy	Rs.50/- per diskette or floppy	

5.4. Fees to be paid under the Tamil Nadu Legislative Secretariat Right to Information (Fees) Rules, 2006

Rule	Item	Fees to be paid	Mode of payment
3 (a)	Fees to be paid along with application	Rs.10/-	Cash, or Court fee stamp, or Demand Draft, or Banker's Cheque

For information provided under Section 7(1) of RTI Act			Cash, or Demand Draft, or Banker's Cheque
3(b)(i)	Supply of copies of documents	Rs.2/- per page of A4 or A3 size paper	
3(b)(ii)	Supply of copies of documents	Actual charge or cost price of a copy of larger size paper	
3(b) (iii)	Supply of samples or models	Actual cost	
3(b) (iv)	Inspection of records	No fee for first one hour. Rs.5/- per hour (or fraction thereof) thereafter	

Note: 1. Head of Account into which Public Information Officer must remit fees received:

“0070. Other Administrative Services – 60 Other Services –

118 Receipts under Right to Information Act, 2005 -

AA – Collection of fees under Right to Information (Fees) Rules 2005”

(DPC 0070 60 118 AA 0005)

2. The applicant may also remit the fee under the above head of account through Treasury / Pay and Accounts Office / State Bank of India / Reserve Bank of India and produce the chalan to the Public Information Officer as an evidence for having remitted the fee.

5.5. The Tamil Nadu Information Commission (Appeal Procedure) Rules, 2012

The Tamil Nadu Information Commission (Appeal Procedure) Rules, 2012 have been notified in G.O.Ms.No.137 Personnel and Administrative Reforms (AR- III) Department, dated 03.09.2012. These Rules lay down the procedure to be followed by the Appellants for filing of second appeals to the Tamil Nadu Information Commission and also the procedure involved in deciding the appeals.

CHAPTER – 6

6.1. Special Facilities provided in the Tamil Nadu Information Commission

1. The hearing impaired appellants / complainants can have the assistance of any person during the course of enquiry at his/her written request in that regard to the Commission. The Visually Challenged person can also avail this assistance on written request to the Commission.

2. Tamil Nadu Information Commission will provide the Decisions/Orders of the Commission in Braille Version, on a specific request from Visually Challenged Persons, in collaboration with the Regional Centre of the National Institute for the Visually Handicapped, Poonamallee.

6.2. Other Informations

Schedule for hearings of Second Appeals / Complaints in the form of cause list is uploaded in the Commission's website www.tnsic.gov.in as soon as notices of inquiry / summons are despatched to the Appellants / Complainants respectively. The decisions of the Commission on the Second appeals / Complaints are also uploaded in the Commission's website.

CHAPTER – 7

7.1. Training on RTI

Anna Institute of Management, Chennai is regularly conducting training programmes on RTI for the benefit of Public Information Officers and First Appellate Authorities of State Government Departments and Public Sector Undertakings. During the year 2016, Anna Institute of Management has conducted 12 training programmes. The number of officials benefitted by the above training programme was 482. The total expenditure incurred towards conducting the training programmes during the year 2016 was Rs.9,03,500/-.

A refresher training programme on handling of Second Appeals was conducted to the staff of the Commission on 25.02.2016 by Thiru. Christopher Nelson, State Information Commissioner. All the Section Officers, Private Secretaries, Personal Assistants and Personal Clerks in the Commission had attended the above refresher training programme.

7.2. Awareness Programmes on RTI

Awareness Programmes on RTI were conducted at the Collectorates of Namakkal and Coimbatore on 05.02.2016 and 04.03.2016 respectively with the participation of Thiru.Christopher Nelson, Thiru.P.Thamilselvan and Thiru.G.Murugan, State Information Commissioners in both the programmes. The Public Information Officers and Appellate Authorities of the various Development Departments in the above said two Districts have been benefitted.



**RTI Awareness Programme at Namakkal Collectorate on
05.02.2016**



RTI Awareness Programme at Coimbatore Collectorate on 04.03.2016

CHAPTER – 8

8.1. RTI Week Celebrations – 2016

The Tamil Nadu Information Commission organized the following programmes as part of Right to Information Week Celebrations – 2016:-

- Essay competition in seven Law Colleges in the State on 04.10.2016
- Workshop on Right to Information at the Anna Institute of Management, Chennai on 06.10.2016
- Distribution of hand bills throughout the State to create awareness about the salient features of the Act.

The initiatives were undertaken with the financial assistance of the Department of Personnel and Training, Government of India.

8.2. Essay Competition

An Essay Competition was held at the School of Excellence in Law, Chennai and at six Government Law Colleges at Chengalpattu, Vellore, Tiruchirapalli, Madurai, Coimbatore and Tirunelveli on 04.10.2016. The participants were asked to write an essay in Tamil or English on any one of the following topics :

- Transparency and Accountability in Public Services before and after RTI Act.
- How to improve the Efficacy of the RTI Act and its implementation.
- Compare Freedom of Information in India and other Countries.

242 students have participated in the Essay Competition. The first, second and third prize winners in each College were given Rs.5,000, Rs.3,000 and Rs.2,000 respectively.

8.3. Workshop on Right to Information

The Tamil Nadu Information Commission conducted a workshop on Right to Information with the participation of representatives of all stake holders at the Anna Institute of Management, Chennai on 06.10.2016. The workshop was presided over and moderated by Thiru. Justice K.Chandru. The deliberations started with a welcome address by Thiru. P.Thamilselvan, State Information Commissioner.

Thiru.K.Ramanujam, IPS., (Retd.), State Chief Information Commissioner delivered the inaugural address pointing out that the Right to Information Act is unique in the sense that it focuses on the right of citizens whereas all other Acts are regulatory or penal in nature.

In his special address Thiru. Justice K.Chandru, highlighted the following :

- Before the introduction of the RTI Act, public were in the dark about the functioning of the Government.
- Public Authorities are still haunted by the mindset nurtured by official Secrets Act.

- While RTI Act itself provided for only two levels of appeal, in practice, many cases traverse five layers including High Court, Division Bench and Supreme Court.
- RTI petitions often act as catalysts for redressal of grievances.
- Threat to the life of RTI activists should not be brushed aside.

Thiru. K. Skandan, IAS, Additional Chief Secretary / Director, Anna Institute of Management stressed the following :

- RTI is an evolving initiative serving the benign purpose of getting information from the Government.
- Remedial measures have to be taken by the Government to minimize the stress to the Government Departments in implementing the Act.
- As much information as possible should be put on the public domain.

8.4. Case studies in the Workshop

Three groups consisting of representatives from the press, RTI campaigners, Public Information Officers and students from the School of Excellence in Law, Chennai were formed and a set of actual RTI petitions and decisions at different levels were given to them. Each group had discussions among themselves, about the way the RTI petitions were handled by the respective authorities. The views of the three groups were presented to the participants in the workshop.

8.5. Presentation by the State Chief Information Commissioner in the Workshop

The State Chief Information Commissioner gave a presentation from the perspective of the State Information Commission, mentioning a variety of practical issues:

- The word 'information' is perceived in different ways by different people. Some think that whatever they want to know is information, without realizing that the Public Information Officer or the RTI machinery is not akin to a help desk or a facilitation centre or a May I Help you booth. Some applicants seek explanation or opinion or advice. Information as defined in the Act means an information which is on record as a material

in some form. In short, information is something that resides as a paper in office of the Public Information Officer. The difference in understanding is a major source of conflict between the seekers of information and providers of information.

- The largest provider of information in the world is "Google" but it also provides only links to web pages that reside in web servers.
- Public Information Officers cannot be expected to give information based on surmises nor can they be expected to redress grievances. They can only give information which is available in the records which are in their custody.
- Government departments may think of creating a help desk in offices which cater to the public directly so as to give guidance and help in matters that do not fall within the realm of 'information' as envisaged in RTI.
- A study could be made on frequently asked questions in their Departments and publishing the answers in the form of FAQs in their websites will help.
- As the Preamble to the Act highlights, disclosure of information aimed at Transparency, Accountability and Minimising Corruption should be in harmony with other public interests such as efficiency of operation, optimum use of limited fiscal resources and confidentiality of sensitive information.
- The Act stipulates a time of 30 days for the Public Information Officer to give information irrespective of the fact whether a single item of information is sought or a hundred items are sought.
- Supreme Court of India has helped to clarify certain issues in the judgment in Aditya Bandopadhyaya case. One important ruling is that the Public Information Officer is not required to furnish information which relates to drawing inferences or provide any advice to the applicant. It is not the duty of the Public Information Officer to collect and furnish information, if the information is something not expected to be maintained in such form under any law or rules.
- Revenue Department in the State has received 32% of all the RTI applications filed during the years 2010 to 2014. More than 50% of RTI applications were received in Revenue, Home and Rural Development

Departments. These being the cutting edge Departments, this leads to the inference that RTI is now taking a new route as a grievance redressal mechanism rather than merely enlightening the public by providing for transparency.

- A consultative committee with prominent persons from different sections of the stakeholders could be considered by the Commission to evolve norms on common issues.



Work Shop on Right to Information Act- Inauguration on 06.10.2016



**Welcome Address by
Thiru.P.Thamilselvan,
State Information Commissioner**



**Inaugural Address by
Thiru.K.Ramujam,IPS.,(Retd.),
State Chief Information Commissioner**



RTI Workshop Invitees



Special Address by Thiru. Justice K.Chandru



**Address by
Thiru. K.Skandan, IAS, Additional
Chief Secretary/Director, Anna
Institute of Management, Chennai**



Distribution of Prizes to winners in Essay Competition on RTI Act from School of Excellence in Law, Chennai



Presentation by the State Chief Information Commissioner in the Workshop



Valedictory Address by the State Chief Information Commissioner



Vote of Thanks by Secretary, Tamil Nadu Information Commission

CHAPTER – 9

9. National Federation of Information Commissions in India (NFICI)

The National Federation of Information Commissions in India (NFICI) has been specially formed as a registered body on 01.09.2009 to facilitate co-ordination and mutual consultation among the Central Information Commission and the State Information Commissions constituted under the RTI Act, 2005. The admission fee is Rs.5.00 lakhs and Annual Membership fee is Rs.1.00 lakh. The Tamil Nadu Information Commission is also a member in the National Federation from the year 2011. During the period under the report, Thiru. K.Ramanujam, IPS., (Retd.), State Chief Information Commissioner had participated in the meetings conducted by the National Federation of Information Commissions in India on 20.08.2016 and 08.11.2016 held at New Delhi.

CHAPTER – 10

10.1. Annual Convention

The two days 11th Annual Convention of Central Information Commission was held at New Delhi on 07.11.2016 and 08.11.2016. It was inaugurated by the Union Home Minister Hon'ble Thiru. Rajnath Singh on 7th November, 2016. As a part of the Inaugural of the Convention, 'e-Court Software of Central Information Commission' was launched by the Union Home Minister. The e-Court system aids at enabling speedy disposal of Appeals / Complaints by using digital technology.

After the inauguration of the convention, various seminars were organized on topics such as RTI in Railways, RTI web portal by Department of Personnel and Training, RTI in Public Sector undertakings, RTI in Banking / Insurance, Academic papers on RTI and RTI in States.

10.2. RTI in States

In the session 'RTI on States' held during the Annual Convention, Thiru.K.Ramanujam, State Chief Information Commissioner, Tamil Nadu brought out various innovative methods of using RTI as a grievance redressal mechanism. It was observed that in large number of cases people resort to this

mechanism in order to seek redressal of their grievances. Public Authority and the Government need to see the basic intent behind RTI applications in order to understand what is happening in their organization. He mentioned that the Public Information Officer is usually too low in the hierarchy to redress the grievances of the applicant and higher level authorities never get to see the RTI application. In this connection, he mentioned that during the RTI convention held in 2015, the Prime Minister had also observed that RTI could be used as a tool for good governance. The State Chief Information Commissioner, Tamil Nadu gave a few suggestions such as a proper mechanism for preservation of electoral rolls, disclosure of the procedure for selecting candidates for various examinations by Public Service Commission under Section 4(1)(b)(iii) of the RTI Act, greater accountability at the level of Appellate Authority and the "Public Authorities" etc. He also emphasized on need for training of all concerned to get better results under RTI Act.

10.3. Valedictory Session

At the end of the Annual Convention, the Chief Information Commissioner of Central Information Commission enumerated the take aways from the Convention as follows:

1. Continuous efforts to reduce pendency and improve the quality of Information Commission's orders.
2. Use of technology and big data analysis to improve performance and expedite hearings in the Commissions.
3. Engagement with different levels in Government, ensure full and timely replies to RTIs as well as to improve governance.
4. Suo motu disclosures must improve substantially. Many public authorities have not done even basic declarations. This needs to be taken up through audits and continuous follow up with Public Authorities.
5. Many public authorities are seeing diminishing RTIs. This trend needs to be analysed. Public authorities must carefully analyse if it is their better performance or a lack of faith in them.
6. Hon'ble Home Minister had said that a citizen should not be forced to send petitions on a subject to a large number of authorities / dignitaries everywhere for redress. Possibly, this petitioning can be minimized if one

- petition submitted through a single window gets a substantial, authoritative and timely response and action.
7. Dignity of the citizen must be respected while dealing with RTI applications. The Department of Personnel, Public Grievances and Pensions instruction to appoint Transparency Officer and Facilitation Desk should be implemented by all.
 8. Significant investments are needed to implement RTI effectively. Every welfare scheme must take into account the costs of interacting with citizens and redressing their grievances. Investment must be made on feedback mechanisms in such programmes.
 9. States need to provide infrastructure and adequate funding to implement RTI effectively.
 10. Private Sector's actions impinge on people's well being. They must also be made accountable and transparent in some way. Appropriate solutions may be worked out by the Government.
 11. RTI is not complete by itself. It must be linked to grievance redressal through Right to Services and Grievances Redressal Bill, encouragement to whistleblowers through the Whistle Blower Protection Act, 2011 and enactment of Public Service Standards Act etc. so that the overall objective of good governance is achieved.

CHAPTER – 11

11.1. Preparation of Annual Report – 2016

As per Section 25(1) of the RTI Act, 2005, the Commission is required to prepare a report after the end of each year, on the implementation of the provisions of the Act during that year and a copy thereof is to be forwarded to the appropriate Government, which in turn will lay it before the State Legislature.

As per Section 25(2) of the RTI Act, 2005, each Ministry or Department shall, in relation to the Public Authorities within their jurisdiction collect and provide information to the Commission as is required to prepare the report. The Annual Report – 2016 has been prepared based on the particulars received from the Public Authorities on the implementation of RTI Act during the year 2016.

11.2. RTI applications handled by the Public Authorities during the year 2016

The particulars on number of applications made to each Public Authority and amount of charges collected, number of applications rejected under various provisions of the RTI Act, disposal of RTI applications by the Public Information Officers and disposal of first appeals by the Appellate Authorities during the year 2016 are shown in the Annexure to this report. The following are the total number of applications handled by each Public Authority during the year 2016:-

Sl.No.	Name of the Public Authority	No. of applications handled
1.	Adi Dravidar and Tribal Welfare	824
2.	Agriculture	2,963
3.	Animal Husbandry, Dairying & Fisheries	1,529
4.	Backward Classes, Most Backward Classes & Minorities Welfare	2,175
5.	Commercial Taxes and Registration	16,569
6.	Co-operation, Food and Consumer Protection	6,109
7.	Energy	11,137
8.	Environment and Forests	2,586
9.	Finance	2,822
10.	Handlooms, Handicrafts, Textiles and Khadi	975
11.	Health and Family Welfare	9,129
12.	Higher Education	16,897
13.	Highways and Minor Ports	2,350
14.	Home, Prohibition and Excise	60,242
15.	Housing and Urban Development	7,671
16.	Industries	2,097
17.	Information Technology	400
18.	Labour and Employment	4,927
19.	Law	383
20.	Micro, Small and Medium Enterprises	402
21.	Municipal Administration and Water Supply	17,944

Sl.No.	Name of the Public Authority	No. of applications handled
22.	Personnel and Administrative Reforms	3,503
23.	Planning, Development and Special Initiatives	107
24.	Public	4,290
25.	Public Works	3,858
26.	Revenue and Disaster Management	1,43,713
27.	Rural Development and Panchayat Raj	18,229
28.	School Education	13,716
29.	Social Reforms	---
30.	Social Welfare and Nutritious Meal Programme	682
31.	Special Programme Implementation	18
32.	Tamil Development and Information	453
33.	Tourism, Culture and Religious Endowments	6,651
34.	Transport	7,922
35.	Welfare of Differently Abled Persons	507
36.	Youth Welfare and Sports Development	125
37.	Legislative Assembly Secretariat	180
38.	Tamil Nadu Information Commission	1,199
	Total	3,75,284

The Public Authorities have handled 3,75,284 applications during the year 2016 which is 17,430 applications less than that were handle during the year 2015. The Public Information Officers under the administrative Control of Revenue and Disaster Management Department have handled 1,43,713 RTI applications, which accounts for 38.29% of the total applications handled by all the Public Authorities in the State during the year 2016. The Public Information Officers have disposed 2,57,337 RTI petitions during the year 2016 by giving information. The pending number of RTI petitions as on 31.12.2016 was 46,841.

11.3. Rejection of RTI applications by the Public Information Officers

The number of RTI applications rejected by the Public Information Officers during the year 2016 by invoking various sections of the RTI Act, 2005 are as given below:

Sections invoked for rejection	No. of applications rejected
Section 8	3,575
Section 9	304
Section 11	875
Section 24	887
For other reasons	6,006
Total	11,647

11.4. Disposal of Appeals by the First Appellate Authorities

The total number of first appeals handled by the First Appellate Authorities during the year 2016 was 28,021 and out of which 23,942 first appeals were disposed by providing information. The number of first appeals rejected was 2,179 and the number of first appeals pending to be disposed as on 31.12.2016 was 1,900.

11.5. Any special effort taken in the department to promote spirit and intent of RTI Act (Section 25(3)(f)) as reported by the departments

Directorate of Agriculture	Training programme on RTI Act, 2005 was conducted to 40 officials of the department for 3 days during 2016.
Directorate of Fisheries	RTI training imparted to the Department Officials.
Commissionerate of Commercial Taxes	1. The official address and telephone numbers of the Public Information Officers / Appellate Authorities of the Commercial Taxes

Department was updated on 31.03.2016 and uploaded in the departmental website (<https://ctd.tn.gov.in/RTI> and also in the www.tn.gov.in/rti/pio-appellate.htm).

2. The spirit and intent of RTI Act, is secured and promoted by the Commercial Tax Staff Training Institute, by including exclusive sessions on Right to Information in both refresher as well as Induction courses.

In the year 2016, In-service Training for Direct Recruitment Deputy Commercial Tax Officers was conducted from 01.02.2016 to 24.06.2016 in two batches.

Further Refresher course for the officials in the cadre of Commercial Tax Officers, Assistants and Junior Assistants was conducted in Chennai division during the year 2016.

Likewise, refresher course was also conducted at Regional Centres (Vellore, Coimbatore, Salem, Madurai, Trichy and Tirunelveli) for Commercial Tax Officers, Deputy Commercial Tax Officers, Assistants and Junior Assistants, with exclusive session on Right to Information.

3. **Traders Welfare Board** : List of various schemes to the traders and eligibility criteria and relevant Government orders were uploaded in the public Domain of the Traders Welfare Board <http://www.tn.gov.in/tntwb>.

Directorate of Environment	Earnest efforts are made to give adequate information within the stipulated time. No RTI petition is pending.
Tamil Nadu Forest Plantation Corporation Limited	Top priority is being given to furnish reply and disposal.
Treasuries and Accounts	Training given to the staff of this department through Anna Institute of Management.
Directorate of Pension	Instructions have been issued periodically to staff members to pay special attention to reduce pendency.
Finance Secretariat	A review meeting has been conducted on the 3 rd week of every month by the Secretary to Government (Expenditure) with all the officers in Finance Department and Heads of Departments to review the pending RTI petitions and instructions given to clear all the RTI petitions expeditiously.
Tamil Nadu Open University	RTI details given in Tamil Nadu Open University website - www.tnou.ac.in for students reference.
Tamil Nadu Water Supply and Drainage Board	Training Programmes have been conducted for the staff and officials of Tamil Nadu Water Supply and Drainage Board.
Vigilance Commission	Monthly review of the pending cases are being done to ensure that there is no delay in disposing RTI applications.
Commissionerate of Revenue Administration	Special Training Programmes conducted for all Public Information Officers and Assistant Public Information Officers. Display of Boards was set up in office reception area. Special classes and seminars were conducted by the Anna Institute of Management to promote the spirit among Government Officials.

Directorate of Matriculation Schools	Training Programme was conducted to State and District level offices and staff on RTI Act, 2005.
Institute of Road Transport	One day training programme is regularly conducted at the Institute of Road Transport in order to create awareness on RTI Act, 2005.

11.6. Recommendations for reform or improvement of this Act or any other law relevant to operationalising the right to access to information [Section 25(3)(g)] – as reported by the departments

Directorate of Fisheries	Act should be amended to avoid seeking personal questions and irrelevant questions against the department.
Tamil Nadu Forest Department	Section 11 of RTI Act needs amendment.
Directorate of Medical and Rural Health Services	<ol style="list-style-type: none"> 1. The application fee may be raised to Rs.50/-. 2. The number of requests may be restricted to five per RTI petition.
Bharathiar University	Petitions are often misusing the RTI Act to spoil the image of the individual employees and sometime requesting information which are very personal to the employees concerned and not officially connected to the office. This issue may be addressed with suitable actions.

Director General of Police	Awareness Programmes need to be conducted to both the Government officials and to the public about the RTI Act.
Tamil Nadu Construction Workers Welfare Board.	RTI application fee can be increased to Rs.100/-
Directorate of Boilers	<p>(1) Since the office is functioning with meager staff strength, Government may be apprised of for creation of new posts exclusively to deal with RTI subject.</p> <p>(2) Recommended to amend the Act that the applications must be for valid reasons and which will be helpful to the applicant.</p>
Commissionerate of Revenue Administration	Certain applicants repeatedly submit petitions even after receipt of replies. Certain applicants request voluminous details without valid reasons. Action may be taken to create a tracking system to monitor such petition mongers. Necessary training may be given to Government employees periodically and instruction booklets may also be given to the employees.

Directorate of Matriculation Schools	(i) A manual may be published to update the knowledge on the RTI Act, 2005. (ii) A Report Book containing all the orders issued by the State Commission may be published atleast once in a year.
Tourism Department	Periodical training may be given to officers on RTI for updating and sessions may be organized for exchange of views about the mode of disposal of other Departments.

Chapter – 12

12. Performance of the Tamil Nadu Information Commission

This chapter presents an account of the performance of the Tamil Nadu Information Commission in disposal of Second Appeals / Complaints under the Right to Information Act, 2005 during the year 2016.

12.1. Disposal of Second Appeals during the year 2016

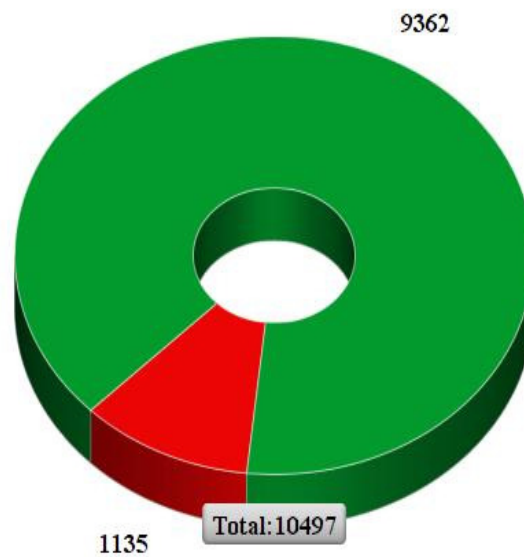
1.	No. of Second Appeals received in 2016	10,497
2.	No. of Second Appeals disposed in 2016	9,362
3.	No. of Second Appeals pending as on 31.12.2016	1,135

12.2. Disposal of Complaint Petitions during the year 2016

1.	No. of Complaint Petitions pending as on 31.12.2015	468
2.	No. of Complaint Petitions received in 2016	547
3.	Total No. of Complaint Petitions for disposal in 2016	1,015
4.	No. of Complaint Petitions disposed in 2016	370
5.	No. of Complaint Petitions pending as on 31.12.2016	645

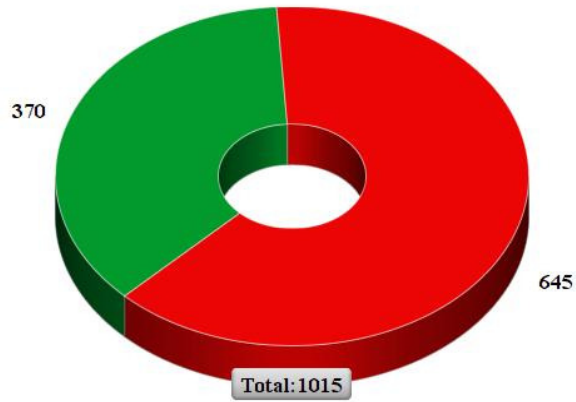
Disposal of Second Appeals during 2016

■ Disposal ■ Pending

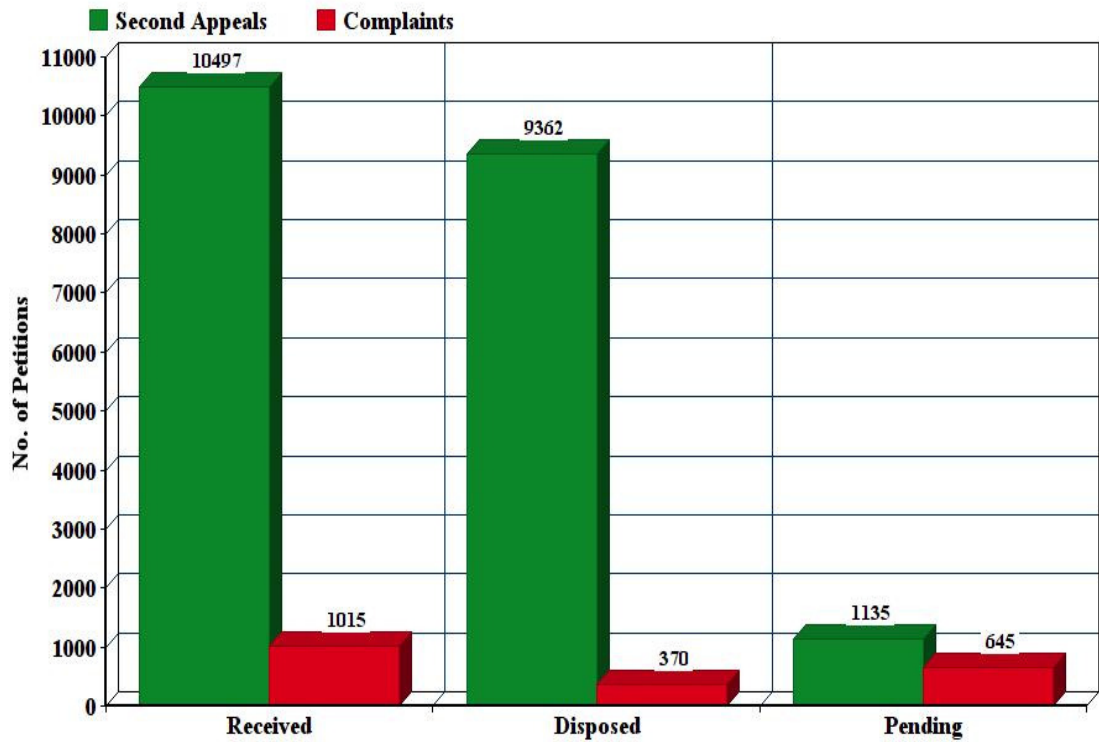


Disposal of Complaints during 2016

■ Disposal ■ Pending



Disposal of Appeals and Complaints during 2016



12.3. Imposition of Penalty

During the year 2016 the Tamil Nadu Information Commission has imposed penalty under Section 20(1) of the RTI Act, 2005 on 7 Public Information Officers of various Public Authorities mentioned below amounting to Rs.1.75 lakhs:-

Sl.No.	Name of the Public Authority	No. of Public Information Officers	Amount of Penalty imposed (Rs.)
1.	Municipal Administration and Water Supply	2	50,000
2.	Higher Education	2	50,000
3.	Rural Development and Panchayat Raj	1	25,000
4.	Commercial Taxes and Registration	1	25,000
5.	Revenue and Disaster Management	1	25,000
Total		7	1,75,000

By invoking Section 20(2) of the RTI Act, 2005, the Tamil Nadu Information Commission has recommended to initiate disciplinary action against 12 Public Information Officers belonging to the following Public Authorities:-

Sl.No.	Name of the Public Authority	No. of Public Information Officers
1.	Municipal Administration and Water Supply	3
2.	Revenue and Disaster Management	5

Sl.No.	Name of the Public Authority	No. of Public Information Officers
3.	School Education	1
4.	Higher Education	1
5.	Commercial Taxes and Registration	1
6.	Tourism, Culture and Religious Endowments	1
Total		12

12.4. Award of Compensation

The Commission by invoking Section 19(8)(b) of the Right to Information Act, 2005 has ordered awarding of Compensation to 17 RTI petitioners by the Public Authorities mentioned below amounting to Rs.1,19,000/-

Sl.No.	Name of the Public Authority	No. of RTI petitioners	Compensation amount awarded (Rs.)
1.	Revenue and Disaster Management	4	50,000
2.	Commercial Taxes and Registration	4	15,000
3.	Rural Development and Panchayat Raj	1	5,000
4.	Higher Education	3	22,000
5.	Energy	1	3,000
6.	Tourism, Culture and Religious Endowments	2	12,000
7.	Home	1	10,000
8.	Information Technology	1	2,000
Total		17	1,19,000

12.5. Recommendations

- (1) As per Section 25(2) of the RTI Act, 2005, each Ministry or Department shall, in relation to the Public Authorities within their jurisdiction, collect and provide such information to the State Information Commission as is required to prepare the Annual Report. The Commission is getting reports from many Public Authorities belatedly which in turn hampers the preparation of the Annual Report in time by the State Information Commission. The Commission therefore reiterates its earlier recommendation made in this regard in the Annual Report 2012 to issue suitable instructions to all the Public Authorities regarding their obligations under Section 25(2) of the RTI Act, 2005.
- (2) In order to properly manage the demand for information from the RTI petitioners, it is recommended that a comprehensive Information Management System should be developed by each Public Authority for storage and retrieval of data and other information.
- (3) Section 26 of the RTI Act, 2005 provides for developing and organizing educational programmes to advance the understanding of the public, in particular of disadvantaged communities as to how to exercise the rights contemplated under this Act. It is recommended that the Government may provide all necessary financial and other resources to develop and organize such educational programmes by involving all the stakeholders. The disadvantaged communities could be effectively educated by such programmes.
- (4) Most of the RTI petitioners seek informations which should have been proactively made public without the petitioners resorting to file RTI petitions. In spite of provision under Section 4(1)(b) of the

RTI Act, 2005 for suo motu disclosure of information on 17 items, non adherence of the said provision in letter and spirit by the Public Authorities, has resulted in forcing the public to file RTI petitions for information. It is therefore suggested that instructions may be issued to all the Public Authorities for strict compliance of Section 4(1)(b) of the RTI Act, 2005.

- (5) In many of the second appeals, it is seen that the disposal of RTI petitions by the Public Information Officers and First Appellate Authorities are not in accordance with the provisions of the RTI Act. The Public Information Officers and the First Appellate Authorities need to be given training effectively on the provisions of the RTI Act, 2005 as most of them are ignorant of the provisions of the Act. It is recommended that the Anna Institute of Management should prepare a training module on RTI in consultation with the State Information Commission, which can be used in the RTI training programmes.
- (6) The staff available at the disposal of the Tamil Nadu Information Commission is not commensurate with the volume of the work in the Commission. It is recommended for favourable consideration of the proposal for creation of 7 posts of Appeal Examiner which was sent to Government in June, 2014.

ANNEXURE

Department/ Corporation / Board / Commission	No. of PIOs	Previous pendency of RTI petitions	RTI petitions received in 2016	Total	Transferred u/s 6(3) to other depts	Disposed by giving information	Rejected under Sec 8	Rejected under Sec 9	Rejected under Sec 11	Rejected under Sec 24	Rejected for other reasons	RTI petitions pending as on 31/12/16	Charges received (Rupees)	No of First Appellate Authorities	Previous pendency of First Appeals	First Appeals received in 2016	Total	First Appeals disposed by giving information	First Appeals rejected	First Appeals pending as on 31/12/16
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Adi Dravidar and Tribal Welfare Department, Secretariat.	8	-	317	317	100	208	-	-	-	-	9	-	848	3	-	24	24	15	9	-
Directorate of Adi Dravidar Welfare	2	17	413	430	-	430	-	-	-	-	-	-	-	1	17	-	17	-	-	17
Directorate of Tribal Welfare	1	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Tamil Nadu Adi Dravidar Housing and Development Corporation (TAHDCO)	43	4	73	77	-	77	-	-	-	-	-	-	650	43	-	10	10	10	-	-
Adi Dravidar and Tribal Welfare Department Total	54	21	803	824	100	715	-	-	-	-	9	-	1498	48	17	34	51	25	9	17
Agriculture Department, Secretariat	11		1445	1445	157	1288								5						
Directorate of Agriculture	68	50	841	891	64	685	10				35	97	1762	31	5	128	133	112	2	19
Horticulture and Plantation Crops	34	3	268	271	3	262		3				3	498	34		18	18	18		
Agricultural Marketing and Agri Business	9		85	85		85							430	5		5	5	5		
Seed Certification and Organic Certification	1	1	18	19		18						1		1						
Agricultural Engineering	5	7	69	76	7	49	6				14		184	1		6	6	5	1	
Tamil Nadu Agriculture University	2	2	161	163		122	11	1	11		17	1	2082	1		15	15	13	2	
Tamil Nadu Watershed Development Agency	1		13	13		13								1						
Agriculture Department Total	131	63	2900	2963	231	2522	27	4	11		66	102	4956	79	5	172	177	153	5	19

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Animal Husbandry, Dairying & Fisheries Department, Secretariat.	6		66	66	37	24	4				1		276	4		4	4	4		
Animal Husbandry and Veterinary Services	2	47	224	271	4	221	16					30	143	1		10	10	9		1
Fisheries	26	8	351	359	9	54						296		7		8	8	4		4
Milk Production and Dairy Development	30		217	217	26	188					3		122	30	5	12	17	17		
Tamil Nadu Veterinary and Animal Sciences University	1	5	75	80	4	71						5		1	1	3	4	3		1
Tamil Nadu Fisheries University	1		20	20	1	5	4			8	2			1		4	4	4		
Audit for Milk Co-operatives	6		9	9	1	8								1						
Tamil Nadu Fisheries Development Corporation	1		16	16		16								1						
Tamil Nadu State Apex Fisheries Co-operative Federation	1		1	1		1								1						
Tamil Nadu Co-operative Milk Producers Federation	18	11	479	490	43	412	6		1		4	24	864	18	1	58	59	56	2	1
Animal Husbandry, Dairying & Fisheries Department Total	92	71	1458	1529	125	1000	30		1	8	10	355	1405	65	7	99	106	97	2	7

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Backward Classes, Most Backward Classes and Minorities Welfare Department, Secretariat.	5		150	150	52	93					5		310	2		5	5	4	1	
Backward Classes Welfare	35	9	547	556	50	479	3				11	13	32	33		12	12	12		
Most Backward Classes & Denotified Communities Welfare	3		101	101	2	97					2			2						
Minorities Welfare	1		17	17	1	16								1		5	5	5		
Tamil Nadu Backward Classes Commission	1		18	18	4	9					5		148	1		2	2		2	
State Minorities Commission	1		5	5	1	4								2						
Tamil Nadu Backward Classes Economic Development Corporation	1		12	12		12								1						
Tamil Nadu Minorities Economic Development Corporation	1		4	4		4								1						
Tamil Nadu Wakf Board	1	9	1300	1309	5	1122	4				168	10	2269	1	5	218	223	212	9	2
Tamil Nadu State Hajj Committee	1		3	3		3							36	1						
Backward Classes, Most Backward Classes and Minorities Welfare Department Total	50	18	2157	2175	115	1839	7				191	23	2795	45	5	242	247	233	12	2
Commercial Taxes and Registration Department, Secretariat.	4		237	237	147	85	1				4		728	3		15	15	13	2	
Commissionerate of Commercial Taxes	506	36	1140	1176	134	936	9		7		59	31	2000	74	8	104	112	101	6	5
Registration	656	102	15048	15150	359	14646					95	50	67322	68	5	914	919	908	5	6
Tamil Nadu Sales Tax Appellate Tribunal	22		6	6		6								1						
Commercial Taxes and Registration Department Total	1188	138	16431	16569	640	15673	10		7		158	81	70050	146	13	1033	1046	1022	13	11

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Co-operation, Food and Consumer Protection Department, Secretariat	7		249	249	189	58					2		566	4		5	5	5		
Registrar of Co-operative Societies	5350	177	3898	4075	1008	2705					186	176		820	1257	480	1737	1291	380	66
Commissioner of Civil Supplies and Consumer Protection	20	1	747	748	279	459					10		82	20		60	60	59	1	
Tamil Nadu Civil Supplies Corporation	49	34	846	880	2	844					7	27	8460	34	2	51	53	52	1	
State Consumer Disputes Redressal Commission	27		115	115	5	102					8			1		20	20	20		
Tamil Nadu Warehousing Corporation	1	1	41	42		37					5			1		4	4	4		
Co-operation, Food and Consumer Protection Department Total	5454	213	5896	6109	1483	4205					218	203	9108	880	1259	620	1879	1431	382	66
Energy Department, Secretariat	3		106	106	99	7								2		2	2	2		
Tamil Nadu Generation and Distribution Corporation, Tamil Nadu Transmission Corporation and Tamil Nadu Electricity Board	312	521	10281	10802	603	9625	61	45	33		66	369	78386	113	98	1579	1677	1510	37	130
Tamil Nadu Energy Development Agency	1		11	11	1	10								1						
Electrical Inspectorate	25		68	68	1	67								1		1	1	1		
Tamil Nadu Electricity Regulatory Commission	1		110	110	25	70	8				7		1392	1		9	9	6	3	
Tamil Nadu Power Finance and Infrastructure Development Corporation Limited	1		40	40		40								1		1	1	1		
Energy Department Total	343	521	10616	11137	729	9819	69	45	33		73	369	79778	119	98	1592	1690	1520	40	130

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Environment and Forests, Secretariat	7		195	195	137	57					1		1036	4		4	4	4		
Tamil Nadu Forests	1	65	337	402		391						11		1	42	64	106	103		3
Tamil Nadu Pollution Control Board	36	6	1802	1808	4	1804							37371	1	1	121	122	122		
Directorate of Environment	1		79	79	11	68							3660	1						
Tamil Nadu Forest Plantation Corporation Limited	7		9	9		8						1		1		1	1	1		
Arasu Rubber Corporation Limited	1	15	46	61		47					6	8		1	1	14	15	8	4	3
The Tamil Nadu Tea Plantation Corporation Limited	3	1	31	32		31						1		1		1	1	1		
Environment and Forests Total	56	87	2499	2586	152	2406					7	21	42067	10	44	205	249	239	4	6
Finance Department, Secretariat	12	19	1170	1189	156	1012					7	14	9999	12	1	74	75	66	5	4
Treasuries and Accounts	50	18	76	94	11	79	4							13	1		1	1		
Co-operative Audit	39	17	170	187	6	178						3	5340	8	2	31	33	32		1
Small Savings	32		4	4		4							472	32	17	2	19	19		
Local Fund Audit	69	19	542	561	38	504						19	86	9		69	69	68		1
Internal Audit and Statutory Boards Audit	38	3	62	65		64						1	1740	1		1	1	1		
Government Data Centre	1		107	107		107							28	1						
Pension Directorate	2	59	556	615	58	530						27	70	1	9	55	64	63		1
Finance Department Total	243	135	2687	2822	269	2478	4				7	64	17735	77	30	232	262	250	5	7

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Handlooms, Handicrafts, Textiles and Khadi Department, Secretariat	1		54	54	44	6	3				1			1		12	12	9	3	
Handlooms and Textiles	38	3	552	555	102	426	6				19	2	262	38	1	96	97	93	3	1
Sericulture	37	3	156	159	7	136	9				3	4		36		20	20	17	3	
Tamil Nadu Handicrafts Development Corporation	1		8	8		8								1		8	8	8		
Co-optex	12	2	95	97	2	93						2	54	12	1	7	8	8		
Tamil Nadu Khadi Village Industries Board	27	1	93	94		94								14		12	12	12		
Tamil Nadu Palm Product Development Board	1		8	8		8								1						
Handlooms, Handicrafts, Textiles and Khadi Department Total	117	9	966	975	155	771	18				23	8	316	103	2	155	157	147	9	1
Health and Family Welfare Department, Secretariat	9		693	693	345	307	2				37	2		10		25	25	22	3	
Medical Education	68	27	5119	5146	411	4374	154		34		88	85		68	3	475	478	403	71	4
Public Health and Preventive Medicine	43		931	931	126	696	19		4		59	27	736	43		87	87	82	2	3
Medical and Rural Health Services (ESI)	12		136	136	7	106	14				9		350	12		1	1	1		
Family Welfare	5	1	40	41	5	31					4	1		2		2	2	2		
Indian Medicine and Homoeopathy	32		274	274	18	230	2		1		23			32		10	10	10		
Food Safety and Drug Administration	32	5	424	429	31	389	1	1				7	636	1		51	51	49		2
Tamil Nadu Medical Services Corporation Limited	1		63	63	3	60							2080	1		2	2	2		
Tamil Nadu Health Systems Project	1		68	68	10	58								1		9	9	9		
Tamil Nadu State Health Transport	8	2	20	22	1	17	1		1		1	1	410	1		1	1	1		

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Drugs Control	17	13	572	585	51	513	5				7	9	3700	17	1	27	28	28		
Medical and Rural Health Services	31	31	555	586	180	324	11				34	37	86	31	4	90	94	81	1	12
Medical Services Recruitment Board	1		125	125		10					115			1						
National Health Mission	1		30	30	19	11								1						
Health and Family Welfare Department Total	261	79	9050	9129	1207	7126	209	1	40		377	169	7998	221	8	780	788	690	77	21
Higher Education Department, Secretariat	5		581	581	317	203					61		1084	5		31	31	31		
Technical Education	1	18	532	550	18	508	10		2			12	1436	1		94	94	94		
Collegiate Education	104	568	1875	2443	95	2264						84		10	44	209	253	249		4
Tamil Nadu Archives and Historical Research	12	89	5941	6030	57	5884						89		1		104	104	104		
Tamil Nadu State Council for Higher Education	1		12	12	4	8								1		1	1	1		
Tamil Nadu State Council for Technical Education	1													1						
Tamil Nadu Science and Technology Centre	1		29	29		29								1		29	29	29		
Tamil Nadu State Council for Science and Technology	1		7	7		7							120	1		1	1	1		
Science City	1		1	1		1								1						
University of Madras	1	24	846	870	18	813		4			14	21	650	1	4	95	99	98		1
Annamalai University	3		783	783		783							1810	3		31	31	31		
Madurai Kamaraj University	1	452	798	1250		423						827		1	65	83	148	45		103
Manonmaniam Sundaranar University	1	52	1210	1262	4	956			7		5	290	12500	1	16	10	26	26		
Bharathidasan University	1	142	169	311	12	196	4					99	730	1	5	16	21	20	1	
Bharathiar University	1		279	279	279									1	7	9	16	16		

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Alagappa University	1		245	245	1	204	15		8		14	3	896	1		15	15	14	1	
Thiruvalluvar University	1		112	112		112								1						
Periyar University	1	275	630	905		604						301		1	48	101	149	145		4
Mother Teresa Women's University	1	1	50	51		51								3		3	3	3		
Tamil Nadu Open University	1		100	100		100								1		1	1	1		
Tamil Nadu Teachers Education University	1		211	211	12	191						8	202	1		5	5	5		
Anna University	1	92	773	865	60	623	24			46		112	6546	1	14	188	202	188	4	10
Higher Education Department Total	142	1713	15184	16897	877	13960	53	4	17	46	94	1846	25974	39	203	1026	1229	1101	6	122
Highways and Minor Ports Department, Secretariat	29	1	183	184	111	53	12				8		428	9		14	14	11	3	
Directorate of Highways	132	10	2115	2125	430	1662	3		1		18	11	13441	45	6	134	140	133	5	2
Tamil Nadu Maritime Board	1		19	19	3	15	1						254	1		1	1	1		
Poompuhar Shipping Corporation	3		7	7		7								1						
Tamil Nadu Road Infrastructure Development Corporation	1		15	15		15								1						
Highways and Minor Ports Department Total	166	11	2339	2350	544	1752	16		1		26	11	14123	57	6	149	155	145	8	2
Home Prohibition and Excise Department, Secretariat	17	2	924	926	706	178	8			1	33			9		40	40	40		
Police	99	1346	50184	51530	5793	39787	2006	133	285	737	1023	1766	448070	99	95	2648	2743	1663	705	375
Tamil Nadu Police Housing Corporation	12		12	12		12								4		1	1	1		
Tamil Nadu Uniformed Services Recruitment Board	1	43	332	375		363	3				4	5		1	2	80	82	79		3
Prisons	16	31	2697	2728	906	1693	28	13	7		55	26	2347	6		81	81	79	1	1
Transport Commissionerate	6	20	282	302	128	157	4				10	3		1		12	12	12		

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High Court of Madras	1	111	1294	1405	245	934						226		1	42	497	539	450		89	
Madurai Bench of Madras High Court, Madurai	1		527	527	71	456								1							
Government Litigations	11		16	16	2	13	1							1							
Prosecution	26		134	134	12	120					2			1		3	3	3			
Fire and Rescue Services	41	2	1402	1404	1	1400	1					2	305	41		23	23	21	2		
Forensic Sciences	10	3	77	80	8	65	1		1		3	2	42	1		11	11	11			
Tamil Nadu State Marketing Corporation Limited	138	28	753	781		761						20		15		55	55	55			
Prohibition and Excise	4		22	22		22								1		1	1	1			
Home Prohibition and Excise Department Total	383	1586	58656	60242	7872	45961	2052	146	293	738	1130	2050	450164	182	139	3452	3591	2415	708	468	
Housing and Urban Development Department, Secretariat	8		310	310	130	175					4	1	690	1		17	17	17			
Tamil Nadu Housing Board	10		1783	1783	22	1761							2132	26		85	85	85			
Tamil Nadu Slum Clearance Board	50		559	559		559							904	34		44	44	44			
Chennai Metropolitan Development Authority	1		2434	2434	90	2344							17998	1	15	61	76	76			
Town and Country Planning	55	42	2125	2167	158	1978	1					30	63202	42		79	79	68	3	8	
Registrar of Co-operative Societies (Housing)	12		365	365	50	315							80	12		18	18	18			
Tamil Nadu Co-operative Housing Federation	1	5	48	53	3	45					1	4		1							
Housing and Urban Development Department Total	137	47	7624	7671	453	7177	1				5	35	85006	117	15	304	319	308	3	8	
Industries Department, Secretariat	5	6	120	126	71	41	7				7		680	4		7	7	7			
Geology and Mining	44	78	1237	1315	137	1049	15					63	51	16478	1	279	138	417	322	23	72
Department of Sugar	1		158	158	50	96	12						741	1		3	3	3			

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State Industries Promotion Corporation of Tamil Nadu	1	5	129	134	37	80					6	11		1	1	26	27	23	2	2
Tamil Nadu Industrial Development Corporation	1		20	20	1	12						7		1		2	2	1		1
Tamil Nadu Industrial Investment Corporation Ltd.,	1	4	62	66		63						3	282	1		8	8	8		
Tamil Nadu Salt Corporation Ltd.,	1		15	15	1	14								1		1	1	1		
Tamil Nadu Newsprint and Papers Ltd.,	3		56	56		50	4		1		1		156	3		16	16	7	7	2
Tamil Nadu Cements Corporation	10		118	118	8	87	19				4		16	9		63	63	62	1	
Tamil Nadu Magnesite Corporation	1	2	28	30		30							52	1						
Tamil Nadu Industrial Explosives Ltd.,	1		5	5		5							46	1						
Tamil Nadu Minerals Ltd.,	1		37	37		36					1		244	1		9	9	9		
Tamil Nadu Sugar Corporation	1		17	17	11	6								1		3	3	3		
Industries Department Total	71	95	2002	2097	316	1569	57		1		82	72	18695	26	280	276	556	446	33	77
Information Technology Department, Secretariat	1		28	28	22	6								1						
Electronics Corporation of Tamil Nadu Ltd.,	1	2	54	56	1	55								1		3	3	3		
e-Governance	1		11	11		11								1						
Tamil Nadu Arasu Cable TV Corporation Ltd.	1	88	217	305		293						12	316	1		14	14	13		1
Tamil Virtual Academy	1													1						
Information Technology Department Total	5	90	310	400	23	365						12	316	5		17	17	16		1
Labour and Employment Department, Secretariat	8		383	333	161	167					5		650	10		3	3	3		
Commissionerate of Labour	493	25	1669	1694	177	1361	3				104	49	7050	48	1	139	140	129	9	2

<i>Department/ Corporation / Board / Commission</i>	<i>No. of PIOs</i>	<i>Previous pendency of RTI petitions</i>	<i>RTI petitions received in 2016</i>	<i>Total</i>	<i>Transferred u/s 6(3) to other depts</i>	<i>Disposed by giving information</i>	<i>Rejected under Sec 8</i>	<i>Rejected under Sec 9</i>	<i>Rejected under Sec 11</i>	<i>Rejected under Sec 24</i>	<i>Rejected for other reasons</i>	<i>RTI petitions pending as on 31/12/16</i>	<i>Charges received (Rupees)</i>	<i>No of First Appellate Authorities</i>	<i>Previous pendency of First Appeals</i>	<i>First Appeals received in 2016</i>	<i>Total</i>	<i>First Appeals disposed by giving information</i>	<i>First Appeals rejected</i>	<i>First Appeals pending as on 31/12/16</i>
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Industrial Safety and Health	59		556	556	113	433						10		33		16	16	16		
Employment and Training	149	346	1837	2183	69	2076	5				6	27	537	11	61	106	167	163		4
Overseas Manpower Corporation Ltd.,	1		4	4		4								1						
Tamil Nadu Labour Welfare Board	1		15	15	2	13								1						
Tamil Nadu Construction Workers Welfare Board	33	1	74	75	48	27							196	1	1	24	25	25		
Tamil Nadu Manual Workers Social Security and Welfare Board	1		61	61	29	32							304	1		6	6	6		
Tamil Nadu Institute of Labour Studies	1		1	1		1								1						
Tamil Nadu Silk Development Corporation	1		5	5		5								1						
Labour and Employment Department Total	747	372	4555	4927	599	4119	8				115	86	8737	108	63	294	357	342	9	6
Law Department, Secretariat	1		223	223	81	67					75		24	1		13	13	5	8	
Legal Studies	8		37	37	4	33								2		2	2	2		
The Tamil Nadu Dr.Ambedkar Law University, Chennai	1		119	119	5	110						4		1	1	24	25	24		1
The Tamil Nadu National Law School, Tiruchirappalli.	1		4	4		4								1		1	1	1		
Law Department Total	11		383	383	90	214					75	4	24	5	1	40	41	32	8	1
Micro, Small and Medium Enterprises Department, Secretariat	3		44	44	11	33							354	2						
Industries and Commerce	37		242	242	6	236								33		12	12	12		
Tamil Nadu Small Industries Development Corporation	1	8	93	101	2	90	2					7	381	1	1	2	3	1		2

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Tamil Nadu Small Industries Corporation Limited	7		15	15		8	7							1		6	6	5	1	
Entrepreneurship Development Institute	1													1						
Micro, Small and Medium Enterprises Department Total	49	8	394	402	19	367	9					7	735	38	1	20	21	18	1	2
Municipal Administration and Water Supply Department, Secretariat	6		524	524	366	144					14			6		19	19	19		
Commissionerate of Municipal Administration	7		714	714	169	525						20	11688	1		171	171	171		
Chennai Metropolitan Water Supply and Sewerage Board	45	13	749	762	24	738							998	21		44	44	44		
Greater Chennai Corporation	92	629	6360	6989	765	5652	43				34	495	1870	46	34	496	530	510	2	18
Town Panchayats	546	38	8452	8490	496	7985					4	5	3316	18	15	1084	1099	1082	8	9
Tamil Nadu Water Supply and Drainage Board	32	15	450	465	17	435	2					11	4624	32		25	25	25		
Municipal Administration and Water Supply Department Total	728	695	17249	17944	1837	15479	45				52	531	22496	124	49	1839	1888	1851	10	27
Personnel and Administrative Reforms Department, Secretariat	15	1	1850	1851	445	1374	3				29		4848	10		92	92	74	18	
Tamil Nadu Public Service Commission	31	100	1116	1216	27	989	41				23	136	1832	6	22	231	253	193	27	33
Vigilance and Anti Corruption	1	15	327	342	122	135	15				64	6		1	2	56	58	51	2	5
Commissioner for Disciplinary Proceedings, Chennai	1		3	3		3								1						
Commissioner for Disciplinary Proceedings, Tiruchirappalli	1		2	2			2							1		1	1		1	
Commissioner for Disciplinary Proceedings, Madurai	1													1						

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Commissioner for Disciplinary Proceedings, Coimbatore	1													1						
Commissioner for Disciplinary Proceedings, Tirunelveli	1													1						
Commissioner for Disciplinary Proceedings, Nagarcoil	1		2	2		2								1						
Director General of Training	1													1						
A & B wing foundational course Training Institute	1													1						
All India Civil Services Coaching Centre	1		6	6		6								1						
Civil Service Training Institute	1		28	28		28								1						
Anna Institute of management	1		8	8	3	5								1						
Vigilance Commission	2		45	45	27	17					1			1		4	4	4		
Personnel and Administrative Reforms Department Total	60	116	3387	3503	624	2559	61				117	142	6680	29	24	384	408	322	48	38
Planning, Development and Special Initiatives Department, Secretariat	1		32	32	10	22								1						
Evaluation and Applied Research	2		2	2		2								1						
Economics and Statistics	43	1	64	65	9	49	1				5	1	64	3		8	8	6	2	
State Planning Commission	1		2	2		1						1		1						
Hill Area Development and Programme	1		6	6		6								1						
Planning, Development and Special Initiatives Department Total	48	1	106	107	19	80	1				5	2	64	7		8	8	6	2	
Public Department, Secretariat	18		3521	3521	2596	426	73		1	2	423		594	8		74	74	70	4	
Governor's Secretariat	1		202	202	72	98					32		662	1		8	8	1	7	

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Governor's House Hold, Raj Bhavan	1		10	10	5	5								1		1	1	1		
State Human Rights Commission	1		424	424	33	380	8		2		1		300	1		33	33	33		
State Guest House	1		1	1		1								1		1	1	1		
Tamil Nadu House, New Delhi	1													1						
Tamizhagam Guest House, Udhagamandalam	1													1						
Tamil Nadu Ex-Servicemen Corporation	1		17	17		17								1		3	3	3		
Ex-servicemen's Welfare	31		115	115	5	92	1				17			31		12	12	12		
Public Department Total	56		4290	4290	2711	1019	82		3	2	473		1556	46		132	132	121	11	
Public Works Department, Secretariat	9	4	352	356	220	105	3				28		306	4		33	33	15	18	
Buildings	67	25	555	580	105	459	1	1	2			12	1996	67	2	41	43	41		2
Engineer-in-Chief, Water Resources	1		345	345	178	160						7	380	1		44	44	42	1	1
Water Resources, Chennai Region	41	16	185	201	25	176							100	6		10	10	10		
Water Resources, Trichy Region	18		331	331		328				1		2		18		27	27	19		8
Water Resources, Madurai Region	42		1124	1124	39	1084	1						236	28		5	5	5		
Water Resources, Coimbatore Region	14	5	726	731	9	719					3		1172	4		35	35	25		10
Design Research and Construction Support	3		6	6	4	2								3						
Plan Formulation	20	1	53	54	10	36					8			5		2	2	2		
Operation and Maintenance	5		8	8	1	6						1		5						
State Ground Water and Surface Water Resources Data Centre	14		95	95	6	89							466	5		5	5	5		
Institute for Water Studies	1		2	2	1							1		1						
Irrigation Management Training Institute	1		7	7		7								1		1	1	1		

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Cauvery Technical Cell	1		5	5		5								1						
Director of Boilers	10		13	13		13								1						
Public Works Department Total	247	51	3807	3858	598	3189	5	1	2	1	39	23	4656	150	2	203	205	165	19	21
Revenue and Disaster Management Department, Secretariat	14		1286	1286	851	388	47						1330	1		125	125	125		
Land Administration	7	8	668	676	481	184						11	478	3		23	23	23		
Survey and Settlement	108	208	7227	7435	3474	3744	35					182	45890	253	19	82	101	77	8	16
Urban Land Ceiling and Urban Land Tax	8		268	268	3	265							364	1		5	5	5		
Revenue Administration Disaster Management and Mitigation	609	4819	129094	133913	26557	66544	391	69	437	92	2383	37440	103398	411	456	8036	8492	7564	570	358
Land Reforms	2		135	135	5	130								1						
Revenue and Disaster Management Department Total	748	5035	138678	143713	31371	71255	473	69	437	92	2383	37633	564472	470	475	8271	8746	7794	578	374
Rural Development and Panchayat Raj Department, Secretariat	9		423	423	324	90							436	5		21	21	21		
Directorate of Rural Development & Panchayat Raj	2731	901	16181	17082	2312	12837	8				88	1837		995	242	1506	1748	1372	25	351
Tamil Nadu Corporation for Development of Women	33		106	106	4	101	1						30	33		8	8	8		
Pudhu Vaazhvu Project	27		108	108	1	107								5		5	5	5		
IFAD assisted PTSLP	1													1						
Tamil Nadu State Election Commission	1		510	510	380	130							5001	1		8	8	8		
Rural Development and Panchayat Raj Department Total	2802	901	17328	18229	3021	13265	9				97	1837	5467	1040	242	1548	1790	1414	25	351

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
School Education Department, Secretariat	6		1293	1293	941	268	1				83			4		77	77	52	25	
Directorate of School Education	33	165	12232	12397	4902	7020	127	40			209	99		33	15	655	670	638	4	28
Elementary Education	455		9903	9903	723	9180								2		41	41	41		
Matriculation Schools	16	3	373	376	235	137					4			1		35	35	35		
Nonformal & Adult Education	1		25	25	4	21								1						
State Council of Education Research and Training	2		102	102	3	85					13	1		1		5	5	5		
Government Examinations	9		909	909	58	851							1580	1		35	35	35		
Public Libraries	35		897	897		897							206	35		58	58	58		
Tamil Nadu Text Book and Educational Services Corporation	1		22	22		22								1						
Teachers Recruitment Board	2		913	913	29	884								1		22	22	22		
Sarva Shiksha Abhiyan	32	19	518	537	8	526	1				2		600	34	3	37	40	35	1	4
Rashtriya Madhyamik Shiksha Abhiyan	1		32	32		32								1						
School Education Department Total	554	22	13694	13716	1060	12635	1				19	1	2386	78	3	233	236	231	1	4
Social Reforms Department, Secretariat	1													1						
Social Reforms Department Total	1													1						
Social Welfare and Nutritious Meal Programme Department, Secretariat	9		221	221	173	42	1				5			2		3	3	3		
Social Welfare Directorate	467		363	363	18	338					7			467		41	41	41		
Social Defence	17		50	50		50							152	1						
Integrated Child Development Services Scheme	467		48	48	6	42								467		3	3	3		

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Tamil Nadu Social Welfare Board	1													1						
Social Welfare and Nutritious Meal Programme Department Total	961		682	682	197	472	1				12		152	940		47	47	47		
Special Implementation Programme Department, Secretariat	1		18	18	6	12								2		2	2	2		
Special Implementation Programme Department Total	1		18	18	6	12								2		2	2	2		
Tamil Development and Information Department, Secretariat	4		63	63	39	18					6		74	3		2	2	2		
Directorate of Tamil Development Information and Public Relations	32		41	41		41							360	1						
Tamil Etymological Dictionary Project	1	5	108	113	16	74	11	7				5		1		9	9	9		
Stationery and Printing	10	8	228	236	26	191	3		9		5	2	465	10		17	17	16	1	
Tamil Development and Information Department Total	48	13	440	453	81	324	14	7	9		11	7	899	16		28	28	27	1	
Tourism, Culture and Religious Endowments Department, Secretariat.	6		139	139	84	50	3				2		160	3		7	7	5	2	
Museum	1	4	2	6		6								1	4		4	4		
Archaeology	19		27	27	1	26								5		1	1	1		
Art and Culture	16		75	75	3	71					1			1	4	12	16	16		
Hindu Religious and Charitable Endowments	145	101	6226	6327	1448	4638	32					209	17876	23	16	496	512	488	2	22
Tourism Department	1		25	25		25								3		3	3	3		

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Tamil Nadu Tourism Development Corporation	1	4	48	52		52								1						
Tourism, Culture and Religious Endowments Department Total	189	109	6542	6651	1536	4868	35				3	209	18036	37	24	519	543	517	4	22
Transport Department, Secretariat	4		423	423	265	147	3	1				7		2		46	46	46		
Metropolitan Transport Corporation (Chennai) Ltd.,	1		518	518	2	248	123	23			88	34	1404	1		78	78	67		11
State Express Transport Corporation, Chennai	1	5	625	630	19	563	12		6		20	10	3163	1	2	74	76	73		3
Tamil Nadu State Transport Corporation (Villupuram) Ltd.,	1	63	836	899	4	757	63		5		4	66	18209	1	4	130	134	120	6	8
Tamil Nadu State Transport Corporation (Kumbakonam), Ltd.,	1		1133	1133	6	990	10					127	11781	1		126	126	91	18	17
Tamil Nadu State Transport (Salem) Ltd.,	1	52	970	1022		964						58	22112	1		26	26	26		
Tamil Nadu State Transport Corporation (Coimbatore) Ltd.,	1	122	1217	1339	4	1222	7	3	9			94	10912	1	27	205	232	213		19
Tamil Nadu State Transport Corporation (Madurai) Ltd.,	1	12	943	955	8	859	43					45	29003	1	23	23	46	17		29
Tamil Nadu State Transport Corporation (Tirunelveli) Ltd.,	1	49	879	928	4	897	5				7	15		1	3	105	108	106		2
Motor Vehicles & Maintenance Department, Chennai	21		39	39		39								1		6	6	5	1	
Institute of Road Transport, Chennai	1		24	24		24								1		2	2	2		
Transport Development Finance Corporation Ltd.,	1		11	11		11								1						
Pallavan Transport Consultancy Services, Chennai	2		1	1		1								1						
Transport Department Total	37	303	7619	7922	312	6722	266	27	20		119	456	96584	14	59	821	880	766	25	89

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
Welfare of Differently Abled Persons Department, Secretariat	2		64	64	42	21					1			1		4	4	4		
Commissionerate for the Welfare of Differently Abled	37		443	443	16	425	2							2						
Welfare of Differently Abled Persons Department Total	39		507	507	58	446	2				1			3		4	4	4		
Youth Welfare and Sports Development, Secretariat	1		13	13	9	4							34	1						
Sports Development Authority of Tamil Nadu	34		85	85		85							628	1						
National Cadet Corps	58		6	6		5					1			1						
National Service Scheme	1													1		1	1	1		
Tamil Nadu Physical Education and Sports University	1		21	21		16						5		1						
Youth Welfare and Sports Development Department Total	95		125	125	9	110					1	5	662	5		1	1	1		
Legislative Assembly Secretariat.	15	1	179	180	20	141	10				8	1	1034	3		26	26	17	9	
Legislative Assembly Secretariat Total	15	1	179	180	20	141	10				8	1	1034	3		26	26	17	9	
Tamil Nadu Information Commission	1	103	1096	1199		723						476		1	76	63	139	27	112	
Tamil Nadu Information Commission Total	1	103	1096	1199		723						476		1	76	63	139	27	112	
Grand Total	16330	12627	362657	375284	59459	257337	3575	304	875	887	6006	46841	1566624	5336	3150	24871	28021	23942	2179	1900